

# MINISTRY OF FOREIGN AND EUROPEAN AFFAIRS

818

Pursuant to Article 16, paragraph 2 of the Act on the Control of Dual Use Items (*Official Gazette* 80/11 and 68/13) and Article 7 of the Act on the Organization and Scope of Work of the Ministries and Other State Administrative Organizations (*Official Gazette* 150/11, 22/12, 39/13, 125/13 and 148/13), the First Vice-President of the Government and Minister of Foreign and European Affairs hereby issues the

## ORDINANCE

### ON APPLICATION FORMS FOR THE ISSUANCE OF INTERNATIONAL IMPORT CERTIFICATES, END-USE CERTIFICATES AND DELIVERY VERIFICATION CERTIFICATES

#### Article 1

This Ordinance prescribes the format and content of application forms for the issuance of International Import Certificates, End-Use Certificates, and Delivery Verification Certificates for dual use items, and proof attached thereto.

#### Article 2

(1) Applications for the issuance of International Import Certificates (IIC) and End-Use Certificates (EUC) for dual-use items shall be submitted to the Ministry of Foreign and European Affairs (hereinafter: the Ministry), in the format and with the content prescribed in the application form contained herein (Annex I).

(2) Applications for the issuance of Delivery Verification Certificates (DVC) shall be submitted to the Ministry, in the format and with the content prescribed in the application form contained herein (Annex II).

#### Article 3

(1) Applications for IICs and EUCs shall be accompanied by the following proof:

– the number of authorization or licence issued by the competent authority for the performance of such activities, if prescribed by the law;

- a copy of the document listing the technical characteristics of items concerned (in case of chemicals, the structural formula and CAS registry number);
- an original or a copy of the contract signed with the company from which the goods are imported, or a pro forma invoice or purchase order;
- a statement of the end-user containing information on where and for what end-use the items concerned shall be used;
- proof of paid administrative fees.

(2) The following shall be attached to applications for DVCs:

- an original or copy of the contract signed with the company from which the goods were imported, or an invoice,
- a statement of the end-user containing information on where and for what end-use the items concerned shall be used;
- copy of the Single Administrative Document (SAD; if applicable) and transport documentation based on which the items were imported into or entered Croatian territory
- proof of paid administrative fees.

(3) At the request of the Ministry, the Ministry of Finance – the Customs Administration of the Republic of Croatia may verify the truthfulness of information stated in the application referred to in paragraph 2 of this Article.

#### Article 4

At the request of the Ministry, applicants shall also deliver additional information and documents proving the information stated in the application.

#### Article 5

When submitting an application form for international import certificates, end-user certificates and delivery verification certificates for dual-use items, all accompanying documents must be provided in Croatian, translated by a certified court interpreter.

#### Article 6

The Ministry issues international import certificates, end-user certificates and delivery verification certificates with a six-month validity period.

#### Article 7

In the case of loss of an IIC, an EUC or a DVC, importers shall immediately inform the Ministry, which shall in turn issue a decision invalidating the certificate concerned from the date of receipt of such information.

#### Article 8

The importer shall ensure that:

- 1) the stated imported goods match the description in the certificate
- 2) the quantities and values of imported goods match the quantities and values stated in the certificate
- 3) importation takes place during the validity period of the certificate
- 4) imported goods are transported to the destination stated in the certificate
- 5) delivered goods are located at the address stated in the certificate
- 6) all special conditions stated in the certificate are met.

#### Article 9

On the date of entry into force of this Ordinance, the Ordinance on the application form for the issuance of import certificates for the importation of dual-use items (*Official Gazette* 118/12) shall cease to have effect.

#### Article 10

This ordinance shall enter into force on the 8<sup>th</sup> day following its publication in the *Official Gazette*.

Class: 011-02/14-03/5

No: 521-K-02-14-3

Zagreb, 20<sup>th</sup> March 2014

First Vice-President of the  
Government and Minister  
**Vesna Pusić**, signed by  
own hand

## ANNEX I

### APPLICATION FOR THE ISSUANCE OF AN INTERNATIONAL IMPORT CERTIFICATE FOR DUAL-USE ITEMS

This application is filed pursuant to Article 16, paragraph 1 of the Act on the Control of Dual-Use Items

1. Importer (Name and address, VAT number)		2. Contact person – full name, telephone, fax		3. Planned importation date	
		<b>THE REPUBLIC OF CROATIA</b> <b>Ministry of Foreign and European Affairs</b> <b>Trg Nikole Šubića Zrinskog7-8</b> <b>10 000 Zagreb</b>			
4. End user (Name and address, VAT number)		5. Exporter (Name and address, ID number)		Country ID	
6. Item description	7. Tariff (CAS number)	8. Dual-use item	9. Quantity	10. Currency and value	
11. End use					
<p>We are filing an application for international import certificate and hereby confirm that we will import the above listed items into the customs territory of the Republic of Croatia.</p> <p>These items will not be exported to another destination without the special approval of the Ministry of Foreign and European Affairs.</p> <p>I, the undersigned responsible person, file this application for the issuance of international import certificate for the importation of dual-use items and also confirm that all information presented in this application form and attachments thereto is true.</p>					
<hr style="width: 100%;"/> <i>(Place and date)</i>  <hr style="width: 100%;"/> <i>(full name and signature of the responsible person)</i>			<i>Stamp:</i>		

## ANNEX II

### APPLICATION FOR THE ISSUANCE OF A DUAL-USE ITEMS DELIVERY VERIFICATION CERTIFICATE

This application is filed pursuant to Article 16, paragraph 1 of the Act on the Control of Dual-Use Items

1. Importer (Name and address, VAT number)		2. Contact person – full name, telephone, fax		
3. Exporter (Name and address, ID number)		<b>THE REPUBLIC OF CROATIA</b> <b>Ministry of Foreign and European Affairs</b> <b>Trg Nikole Šubića Zrinskog 7-8</b> <b>10 000 Zagreb</b>		
4. End user (if different from importer) (Name and address, VAT number)		5. Place/address, where the dual-use items are located		
6. Item description	7. Tariff (CAS number)	8. Dual-use item	9. Quantity	10. Currency and value
11. Previously issued international import certificate for the delivery of dual-use items (circle):    YES / NO				
<p>I, the above stated importer, hereby confirm that the items were delivered on _____ at the stated location, where they are currently located, and kindly request the issuance of a delivery verification certificate for dual-use items.</p> <p>I, the undersigned responsible person, hereby confirm that all information presented in this application form and attachments thereto are true.</p> <p>As proof that the items have been delivered, I am attaching SAD No. _____ or other bookkeeping record _____</p>				

<hr/> <p><i>(Place and date)</i></p> <hr/> <p><i>(full name and signature of the responsible person(</i></p>	<p><i>Stamp:</i></p>
--	----------------------