

The United Nations Children's Fund (UNICEF) presents its compliments to the Permanent Missions to the United Nations and has the honour to request the nomination of candidates for the position of Deputy Executive Director, Partnerships, at the level of Assistant Secretary-General. The position is based at UNICEF Headquarters in New York.

UNICEF works in 190 countries and territories to protect the rights of every child. For 75 years UNICEF has worked to improve the lives of children and their families. Saving and protecting lives and promoting child rights require a global presence and strong partnerships with governments, international and regional organizations, civil society and the private sector. All children have a right to survive, thrive and fulfil their potential – to the benefit of a better world.

The Deputy Executive Director, Partnerships is accountable to the UNICEF Executive Director. The Deputy Executive Director, Partnerships advises and assists the Executive Director of UNICEF in overall direction and strategic management of the Organization particularly related to resource mobilization, strategic and innovative partnerships, communication and advocacy. The responsibilities and requirements for this position are attached herewith. Further information on UNICEF is available on the following website: <https://www.unicef.org>

To ensure a wide pool of candidates for this position, the Secretariat would welcome any nominations to supplement the Secretary-General's own search and consultations. The nomination of women candidates is strongly encouraged. Nominations must include a detailed curriculum vitae of the candidate with full contact information (email and telephone). The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law. Nominations must be sent to UNICEF at the following email address: [DED-Partnerships-Rec@unicef.org](mailto:DED-Partnerships-Rec@unicef.org) by 28 December 2021.

To apply, candidates are invited to submit their applications online on UNICEF's website [here](#). The closing date for applications is 28 December 2021.

We are seeking an individual with:

- Proven track record of extensive senior-level experience in leading and managing complex organisations at an international level;
- Significant experience at the international level in resource mobilization and building strategic partnerships with public and private sector;
- Demonstrated collaborative leadership style, including ability to work on cross-cutting challenges with the leaders of other organizations;
- Impeccable personal and professional integrity and commitment to UNICEF core values of care, respect, integrity, trust and accountability;
- An understanding of the United Nations system, including of current humanitarian and development challenges.

### ***Languages***

English and French are the working languages of the United Nations. For this position fluency in English, with excellent drafting skills, is required. A working knowledge of another United Nations official language will be an advantage.

### ***Human rights screening***

In accordance with the policy for the nomination of candidates, the Secretariat wishes to outline that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal offence, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law. All nominations will be treated with the strictest confidence and short-listed candidates will be contacted directly to undergo an assessment process, reference and background checks, including human rights and conflicts of interested screening.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

### ***Conflicts of interest***

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the organization's ethical standards. A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of his/her official duties and responsibilities, or call into question his/her integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2(j)). Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situation, the UN Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7(a)).

Short-listed individuals will also be required to complete the pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.

UNICEF avails itself of this opportunity to renew to the Permanent Missions of Member States and Non-Member States to the United Nations the assurances of its highest consideration.

15 November 2021

