

SECONDED NATIONAL EXPERT- JOB PROFILE

LEGAL OFFICER

(LEGAL AND PROCUREMENT UNIT/CORPORATE GOVERNANCE)

Tasks and responsibilities related to this post/position:

Reporting to the Head of Unit and under the supervision of the respective Head of Sector the main duties related to this position are:

- drafting legal opinions, best practices, procedures, rules, decisions and other legal instruments;
- tendering legal advice to practitioners, providing support on a wide range of assignments of an operational nature, including Frontex operational plans and the European Border and Coast Guard Standing Corps planning and implementation, or on issues related to the functioning of the Agency;
- other tasks and responsibilities assigned by Heads of Sector/Unit.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- Experience and knowledge of EU law, or EU affairs, or Public International Law or International Affairs;
- Professional experience acquired in a Home Affairs, or Justice, or Defence or Foreign Affairs' national institution;
- Excellent level of English, including the ability to perform legal drafting in that language;
- Previous experience in providing legal advice to national public authorities.

Assets:

- Experience or knowledge of EU institutions/bodies or international organisations;
- Expert knowledge in at least one of these fields:
 - Home Affairs, or Justice, or Defence, or Foreign Affairs
 - Fundamental Rights Law
 - Schengen *acquis*
 - Integrated Border Management
 - Administrative Law, Contract Law and Financial Law
 - Privileges and immunities
 - International maritime law;
- Ability to explain legal issues to non-experts in a service-oriented manner, focusing on problem solving;
- Excellent organisation and prioritisation skills and the ability to handle a large volume of work in an efficient and timely manner;
- Exposure to advising on the coast guard functions, 'returns', the use of force and/or capacity building projects related to the rule of law.

Personal skills & competencies required:

Attributes especially important to this post include:

- Excellent communication and teamwork skills;
- Critical thinking;
- Ability to take initiative with proven ability to work independently with minimal supervision.