

Annex I b: Minimum requirements core technical team, observers and other relevant staff.

Should the applicant Member State consortium include among their ranks practitioners from their judiciaries with specific experience on the fight against corruption, organised crime and economic crimes, than this will be considered as an asset.

All CVs must be in Europass Format and should be uploaded in PROSPECT together with the proposal

1. International Observers

Function: The observers will monitor and oversee the entire re-evaluation process and specifically the work of the four first-instance Commissions and that of the second-instance appeal chamber on: 1) asset assessment, 2) background assessment and 3) proficiency assessment. If necessary, Observers will provide informed opinions on any steps of the process.

Professional experience:

- Minimum 15 years of experience as judges/prosecutors in the judiciary in their own countries with extensive specific experience in the fields of economic and organized crime.

Language proficiency: excellent written and spoken proficiency in English.

2. Project Manager

The project manager is responsible for the day-to-day management and implementation of the project, including all substantive and administrative matters.

Functions: Manage and coordinate project activities, from substantive, administrative and financial points of view, applying strategic planning and systematic coordination of project activities; Ensure supervision of the project personnel and ensure effective communication and coordination between the project office and the EU services; Ensure that the Project produces the results specified in the work plan, to the required standard of quality and within the specified constraints of time and cost.

Professional Requirements/ Qualifications:

- Minimum 10 years of relevant professional experience in a management position, preferably in an international/multilateral development context in the field of Rule of Law, Governance ;
- Familiarity with EU rules and procedures of grants contracts would be an asset;

Language proficiency: excellent written and spoken proficiency in English.

3. Chief Security officer

The chief security officer is responsible for the project security plan and minimum operating security standards, oversight of risk assessment process, development, implementation, and maintenance of policies and procedures, ensuring the confidentiality.

Functions: builds a strategic and comprehensive information security program that defines, develops, maintains and implements policies and processes that enable consistent, effective information security practices which minimize risk and ensure the integrity, confidentiality and availability of information that is owned, controlled and processed within the Project; ensures information security policies, standards, and procedures are up-to-date; maintain regular liaison with other EU and national security actors.

Professional Requirements/ Qualifications:

- Minimum of 8 years of related operational security experience, of which at least 3 at middle management level in his/her organization.
- Professional experience of being overall responsible for the provision of security to mission and operation in international context will be considered an asset .

Language proficiency: excellent written and spoken proficiency in English.

4. IT Expert

The IT expert is responsible, in close cooperation with the security expert, to oversee the process of installation, operation and maintenance of the Project IT infrastructure.

Functions: Server installation, configuration and administration; monitor and handle cyber security issues.

Professional Requirements/ Qualifications:

- Minimum 8 years of professional work experience in the field of IT support and cybersecurity.
- Professional experience of being overall responsible for the provision of IT support and cybersecurity to a diplomatic/international mission will be considered an asset .

Language proficiency: excellent written and spoken proficiency in English.

5. Chief Researcher/Analyst

The chief Researcher/Analyst will coordinate the pool of Researchers/Analysts to assist the Observers in monitoring all the phases of the re-valuation process: assets, background and proficiency checks. If necessary, he/she will coordinate and conduct specific researches under the immediate supervision of the observers.

Professional Requirements/ Qualifications:

- Degree in Law or Security Studies or Political Science or Economy/Finance or other relevant qualifications.
- Minimum 10 years of work experience as a researcher/investigator in the fields of financial and organized crime.
- Experience in international context would be considered an asset .

Language proficiency: excellent written and spoken proficiency in English.

6. Chief legal officer

The chief legal officer will coordinate the pool of legal officers in support to the EU Observers, for the proper preparation of background information and if needed undertake legal research on a diverse range of procedural and substantive legal issues relating to the scope of work.

Professional Requirements/ Qualifications:

- Law degree
- Minimum 10 years post-degree professional experience required in a practical legal setting, preferably within the context of the prosecutor's office or court;
- Previous experience in middle management position would be an advantage.
- Previous working experience in a re-evaluation process is an advantage.

Language proficiency: excellent written and spoken proficiency in English.

7. Chief interpreter/translator (English-Albania-English)

Chief interpreter/translator should coordinate, under the supervision of the project manager and the Observers, the pool of interpreters/translators to assist the Project in the translation and interpretation during daily work but also to translate and proof read Albanian text to be published.

Professional experience:

- A University degree in interpretation or minimum 7 years of relevant working experience in translation/interpretation English-Albania-English;
- Minimum 2 years of relevant professional experience in a management position;
- Proven knowledge of legal terminology in both languages;
- Experience as interpreter/translator with international organizations/mission is an advantage.

Language proficiency: excellent written and spoken proficiency in English and Albanian.

FURTHER EXPERTS:

Researcher/Analyst

Under the supervision of the chief researcher/analyst assist the Observers in monitoring all the phases of the re-valuation process: assets, background and proficiency checks. If necessary, he/she will coordinate and conduct specific researches under the immediate supervision of the observers.

Professional Requirements/Qualifications:

- Degree in Law or Security Studies or Political Science or Economy/Finance or other relevant qualifications.
- Minimum 5 years of work experience as a researcher/investigator in the fields of financial and organized crime.
- Experience in international contexts would be relevant.

Language proficiency: excellent written and spoken proficiency in English knowledge.

Legal officers

Under the supervision of the chief legal officers assist the EU Observers, for the proper preparation of background information and if needed undertake legal research on a diverse range of procedural and substantive legal issues relating to the project scope of work.

Professional Requirements/ Qualifications:

- Law degree
- Minimum 5 years post-degree professional experience required in a practical legal setting, preferably within the context of the prosecutor's office or court;
- Previous working experience in a re-evaluation process is an advantage.

Language proficiency: excellent written and spoken proficiency in English.

Interpreters/translators (English-Albania-English)

Under the supervision of the chief Interpreter /translator to assist the Project in the translation and interpretation during daily work but also to translate and proof read Albanian text to be published.

Professional experience:

- A university degree in interpretation or minimum 5 years of relevant working experience in translation interpretation English-Albania-English;
- Proven knowledge of legal terminology in both languages;
- Experience as interpreter/translator with international organization is an advantage.

Language proficiency: excellent written and spoken proficiency in English and Albanian.