

**YOUR COMMITMENT. OUR 28 COUNTRIES.
YOUR CAREER. OUR EUROPEAN UNION.**

Career opportunities
with the European Institutions.

**Selection procedures 2016
Linguistic Assistants
Translators**

May 4, 2016

*Please note - Information listed in this presentation may be subject to change.
Always check the Notice of Competition before applying.*





Something for you?



Linguistic assistants



Translators



Translation trainee

Open competitions 2016



Linguistic assistants (AST1)

**Danish (DA), Irish (GA), Croatian (HR)
Hungarian (HU), Maltese (MT), Dutch (NL)
Slovak (SK), Slovenian (SL)**

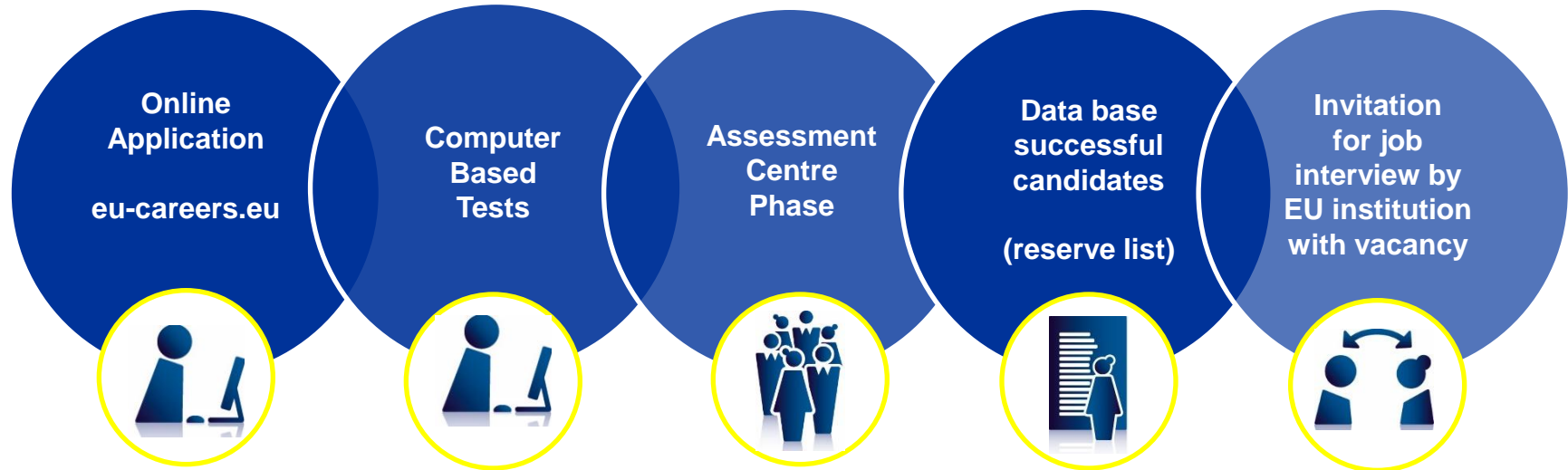


Translators (AD 5)

Danish (DA), Irish (GA), Croatian (HR), Lithuanian (LT), Maltese (MT)

General overview

EU Careers selection procedures



Good to know

- Computer based tests – take place in tests centres across Europe.
- Assessment Centre exercises take place in Brussels.
- Several phases – only the best candidates go on to the next steps. Selection process can take 7 to 9 months.
- For travel costs – a flat fee is provided to those invited for the Assessment Centre phase – not for other tests.
- Making it to the reserve list does not guarantee you a job.

Competency based selection



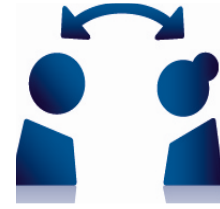
**Analysis
& problemsolving**



Communication



**Delivering quality
& results**



**Learning &
development**



**Organising
& prioritising**



Resilience



**Working with
others**



Potential to lead
(AD profile → Translators)

LINGUISTIC ASSISTANTS

DA/GA/HR/HU/MT/NL/SK/SL



Linguistic Assistant (AST1)



- Linguistic and administrative assistance to linguists or lawyer linguists
- Processing translations requests
- Managing linguistic information and documentation
- Preparing master versions of Union legislation under finalisation
- Incorporating changes in legislative and/or parliamentary texts in their languages.



Eligibility criteria

Linguistic assistant profile 2016

Danish/Irish/Croatian/Hungarian/Maltese/Dutch/Slovak/Slovenian



EU citizenship



**Post-secondary education
Or Secondary education
+ at least 3 years relevant
professional experience**

**Or Professional training
(EQF –level4) + at least 3 years
relevant professional experience**



2 Languages

**Language of the
competition (C2)**

+

**English, French
or German (B2)**

You could work in principle in...



Luxembourg



eu
careers

Open Competition

Linguistic assistants 2016

Number of successful candidates needed

	Number
Danish (DA)	17
Irish (GA)	14
Croatian (HR)	17
Hungarian (HU)	13
Maltese (MT)	18
Dutch (NL)	14
Slovak (SK)	13
Slovenian (SL)	13

Good to know

- You can apply for 1 language only
- Location of these jobs: Luxembourg

Open Competition

Linguistic assistants

	Language	Level
Language 1	Language of the competition	C2
Language 2	English, French or German	B2

Language 1: minimum level - C2

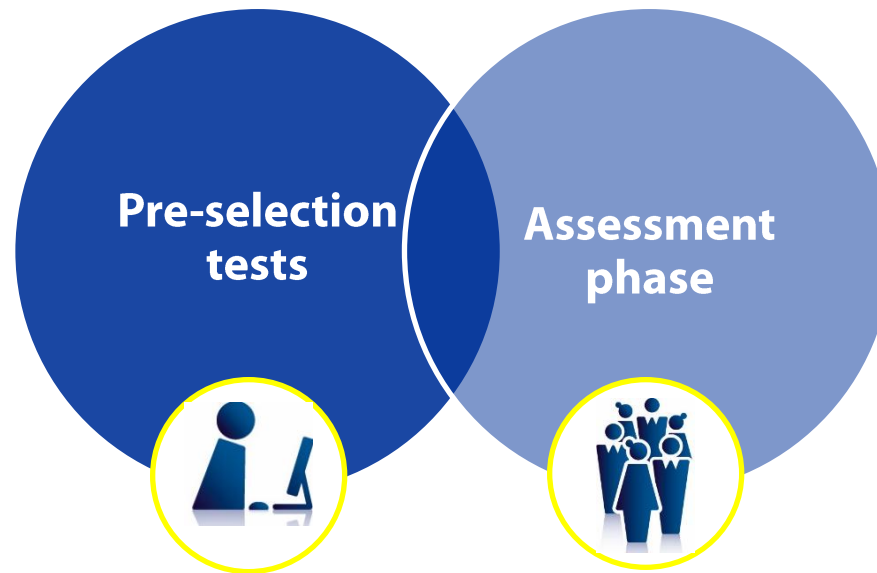
Language 2: minimum level – B2

Common European Framework of Reference for Languages

<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Open Competition – Linguistic Assistants



WHO

ALL applicants

Fixed number *topscoring* candidates

WHAT

Computer based reasoning tests

Language 1: Abstract/Verbal/Numerical
Language 1: Language Comprehension

Language 1: editing a text

Language 2:

- Case study on computer
- Competency based interview

WHERE

Test centres in Europe

Brussels



Pre-selection tests

Linguistic assistants 2016

Type of tests	Language	Number of questions	Duration of test	Pass mark required
Verbal reasoning	Language 1	20	35 min	15/20
Numerical reasoning	Language 1	10	20 min	Numerical+abstract combined: 10/20
Abstract reasoning	Language 1	10	10 min	
Language Comprehension	Language 1	12	25 min.	7/12

Good to know

- Computer based tests – take place in tests centres across Europe
- Making the pass marks is not enough, only the best scoring candidates are invited for the next step : translation tests
- Check all details in the Notice of Competition!



Assessment phase

Linguistic assistants 2016

Language of testing	Competency	Test
Language 1	1. Analysis and problem solving	Case study
	2. Communicating	Competency based interview
	3. Delivering quality and results	Case study
	4. Learning and development	Competency based interview
	5. Prioritising and organising	Case study
	6. Resilience	Competency based interview
	7. Working with others	Competency based interview
Language 2	Field specific competency	Editing a text

Good to know

- Three tests: case study, competency-based interview, editing a text
- Taking place in Brussels
- The best scoring candidates will be listed on the reserve list

Apply!



Linguistic assistants (AST1)

- Danish (DA)
- Irish (GA)
- Croatian (HR)
- Hungarian (HU)
- Maltese (MT)
- Dutch (NL)
- Slovak (SK)
- Slovenian (SL)

Open for application:

April 28, 2016

Apply before:

May 31, 2016

TRANSLATORS

DA/GA/HR/LT/MT



YOUR TRANSLATION SKILLS. OUR KEY DOCUMENTS.

Proposed laws, policy papers, consultation documents,
Consultation documents to or from national parliaments
Correspondence with national authorities, companies and individuals
Websites and press releases.



What's the job about?



<https://youtu.be/0KVyl4ZNqXI>



What's the job about?



<https://youtu.be/m7rGjJpeOp0>



Translators (AD5)

The letters 'ABC' are rendered in a large, bold, blue sans-serif font. The letters are slightly shadowed, giving them a three-dimensional appearance as if they are floating above the white background.

- Translation from at least 2 source languages into your main language
- Revision of translations from these languages
- Terminology research

Texts deal with political, legal, economic/financial, scientific or technical subjects encompassing all the EU's areas of activity.

<https://www.youtube.com/watch?v=myUEbgCKWLU>

<https://www.youtube.com/watch?v=m7rGjJpeOp0>

<https://www.youtube.com/watch?v=0KVyI4ZNqXI>

Eligibility criteria

Translators 2016

Danish/Irish/Croatian/Lithuanian/Maltese



EU citizenship



**Completed university
studies of 3 years**



3 Languages

Language of the competition
+
English, French or German
+
Another official EU language*

You could work in...



Luxembourg



Brussels

for



eu
careers

Open Competition

Language combinations

	Option 1	Option 2
Language 1	Language of the competition	Language of the competition
Language 2	English, French or German	English, French or German
Language 3	English, French or German <i>Different from L1 and L2</i>	One of the official languages of the EU <i>Not English, French or German</i>

Language 1: minimum level C2

Language 2: minimum level C1

Language 3: minimum level C1

Common European Framework of Reference for Languages

<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



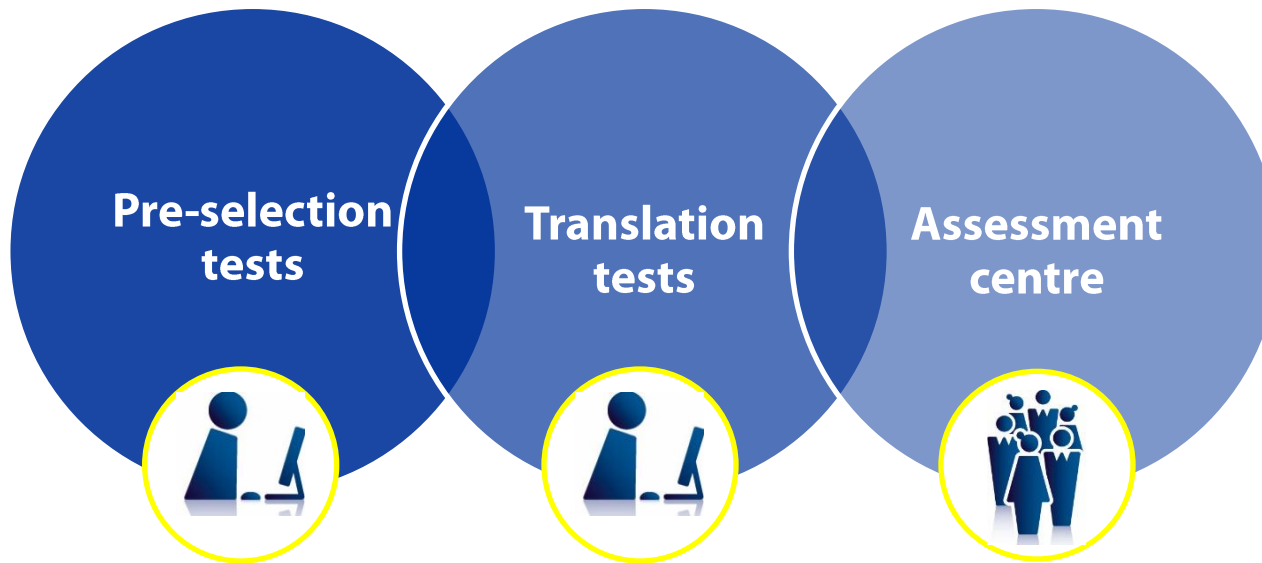
Open Competition

Translators 2016

Number of successful candidates needed

	Option 1	Option 2
Danish (DA)	16	15
Irish (GA)	45	17
Croatian (HR)	9	9
Lithuanian (LT)	14	6
Maltese (MT)	16	16

Open Competition Translators 2016



**Pre-selection
tests**



**Translation
tests**



**Assessment
centre**



WHO

ALL
applicants

Fixed number *topscoring*
candidates
in pre-selection tests

Fixed number *topscoring*
candidates in translation tests

WHAT

Computer based reasoning tests
Language 1: Abstract/Verbal/Numerical
Language 2: Language Comprehension
Language 3: Language Comprehension

Translation tests
Language 2 into 1
Language 3 into 1

- **Group exercise**
- **Competency based interview**
- **Oral presentation**
All in Language 2

WHERE

Test centres Europe

Test centres Europe

Brussels





Pre-selection tests

Translators 2016

Type of tests	Language	Number of questions	Duration of test	Pass mark required
Verbal reasoning	Language 1	20	35 min	Verbal + abstract combined: 15/30
Numerical reasoning	Language 1	10	20 min	4/10
Abstract reasoning	Language 1	10	10 min	Verbal + abstract combined: 15/30
Language Comprehension	Language 2	12	25 min.	6/12
Language Comprehension	Language 3	12	25 min.	6/12

Good to know

- Computer based tests – take place in tests centres across Europe
- Making the pass marks is not enough, only the best scoring candidates are invited for the next step : translation tests
- Check all details in the Notice of Competition!



Translation tests

Translators 2016

Type of tests	Language	Duration of test	Pass mark required
(a) Translation test with dictionary	From language 2 into language 1	60 min	40/80
(b) Translation test with dictionary	From language 3 into language 1	60 min	40/80

If you fail test (a), test (b) will not be marked.

Good to know

- Tests on computer - take place in tests centres across Europe
- Making the pass marks is not enough, only the best scoring candidates are invited for the next step : Assessment Centre



Assessment centre

Translators 2016

Language	Competency	Tests	
Language 2	1. Analysis and problem solving	Oral presentation	Group exercise
	2. Communicating	Oral presentation	Competency-based interview
	3. Delivering quality and results	Oral presentation	Competency-based interview
	4. Learning and development	Group exercise	Competency-based interview
	5. Prioritising and organising	Oral presentation	Group exercise
	6. Resilience	Oral presentation	Competency-based interview
	7. Working with others	Group exercise	Competency-based interview
	8. Leadership	Group exercise	Competency-based interview

Good to know

- Three tests in total: oral presentation, group exercise, competency-based interview
- Your previously obtained translation score counts for 50% of the total score obtained.
- The best scoring candidates will be listed on the reserve list
- Taking place in Brussels

Apply!

ABC

Translators (AD 5)

- Danish (DA)
- Irish (GA)
- Croatian (HR)
- Lithuanian (LT)
- Maltese (MT)

Open for application:

June 9, 2016

Apply before:

July 12, 2016

How to apply?

jobs.eu-careers.eu

eu careers CAREERS WITH THE EUROPEAN UNION by the European Personnel Selection Office

login/create account

eu careers icons: eu careers, google+, facebook, twitter, linkedin, youtube

Europa > EPSO



Are you ready?
Try our sample tests

1 2 3 4 5

Discover

Read about what an EU Career can offer.

Apply

Find out about our job opportunities and how to apply.

Latest News

EU CAREERS VIRTUAL CAREER FAIR 2016

EU CAREERS virtual career fair 2016
05/02/2016 15:13:38

EPSO is organising a "virtual career fair", a virtual event hosted on an online platform. The event will be open on 24 February 2016 from 10am to 5pm (Brussels time). For more information and for registration, please visit the event's website: <http://www.virtualcareerdays.com/en/EUCareers16> ...

GRADchances
04/02/2016 15:20:59

We're pleased to announce that we will be attending the GRADchances Language Fair in February in Dublin. Come and meet us!

Reserve list of successful candidates (EPSO/AST-SC/03/15)
28/01/2016 14:42:14

Secretaries and clerks for administrative/secretarial support roles The Reserve list of successful candidates...

Reserve list of successful candidates (EPSO/AD/289-292/14)
28/01/2016 11:47:02

Lawyer-linguists (m/f) in the European Parliament and the Council (A07). The Reserve list of successful candidates for...

[Other news from EPSO.](#)

eu careers CAREERS WITH THE EUROPEAN UNION by the European Personnel Selection Office

login/create account

eu careers icons: eu careers, google+, facebook, twitter, linkedin, youtube

Europa > EPSO > Apply > Sample_test

Discover Apply

This page is available in 3 languages

Sample tests and training

Please check the **Notice of Competition** (or **Call for Expression of Interest**) for information on the tests included in your specific selection procedure. The following sample tests are designed to give you an idea of the type of questions you may face.

We do not provide any preparatory courses or material apart from these sample tests, neither do we endorse any other organisations' publications or training courses.

Some EU member states offer training and support for EU nationals, through the [following contacts](#) or via their [Permanent Representation to the EU](#).

eu-careers.info

EU CAREERS virtual career fair 2016
05/02/2016 15:13:38

EPSO is organising a "virtual..."
[Final results \(EPSO/AST-SC/04/15\)](#)
05/02/2016 09:50:20

Discover

Apply

- Job opportunities
- How to apply
- Sample tests and training
- Travel expenses

Go to chapter

- Assistants (AST-SC)
- Assistants (AST3)
- Administrators (AD - Generalists)
- Administrators (AD - Specialists)

Assistants (AST-SC)

- Reasoning skills tests: [verbal](#), [numerical](#)
- Professional skills tests:
 - [Accuracy and precision](#)
 - [Prioritising and organising](#)
- E-tray exercise: [sample E-tray question](#)
- Language tests: [English](#), [French](#)
- Office skills test: [English](#), [French](#)
- Finance skills test: [English](#), [French](#)
- MS Word and Excel test: [English](#), [Fr](#)



2:54 / 6:20

A day at the assessment centre



Good to know!

login/create account

- Create your account before you apply.



- Never wait till the last minute to **start** or **submit** your application.



- Once applied, check your EPSO account regularly.



Disabilities & special needs



All applicants will be given equal opportunity to fully demonstrate their abilities.

There are no separate selection procedures for people with disabilities.

More information:

http://europa.eu/epso/apply/how_apply/equal/index_en.htm



Sample tests & tips

HOW TO PREPARE?

Have a look at sample-tests.eu-careers.eu

Example verbal reasoning

Human genetic testing: implications and recommendations

Although genetic testing in Europe is based on high-quality scientific know-how, it can suffer from a certain level of technical errors. Moreover, the reporting on these tests is sometimes of poor quality. In the context of healthcare, a test should only be offered when it has been proven to be reliable and when there is a sound medical reason to justify it. A test validation system should therefore be established. Public concern regarding genetic testing revolves around the fear of misuse of genetic data and inappropriate access to such data by third parties. The confidentiality and privacy of all personal medical data, including information derived from genetic testing, is a basic right that must be respected. The individual has the right to know about test results, but also has the right to decide not to know.

What is the present situation as regards genetic testing?

- A. Testing is frequently carried out without a valid medical prescription.
- B. Scientists have the right to decide whether or not to divulge the results.
- C. The reporting of genetic data is always of a poor standard.
- D. Despite the expertise in the area, reporting is not always perfect.

Example verbal reasoning

Human genetic testing: implications and recommendations

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Example numerical reasoning

Road density in EU-15 (km per 1 000 km²) (2000)

	EU-15	Country A	Country B	Country C	Country D	Country E
1980	340	180	360	90	216	120
2000	390	195	450	120	270	130

On average, by how much was the road density in countries A and B higher than in countries D and E in 1980?

- A. 102 km/1 000 km²
- B. 122.5 km/1 000 km²
- C. 204 km/1 000 km²
- D. 276 km/1 000 km²

Example numerical reasoning

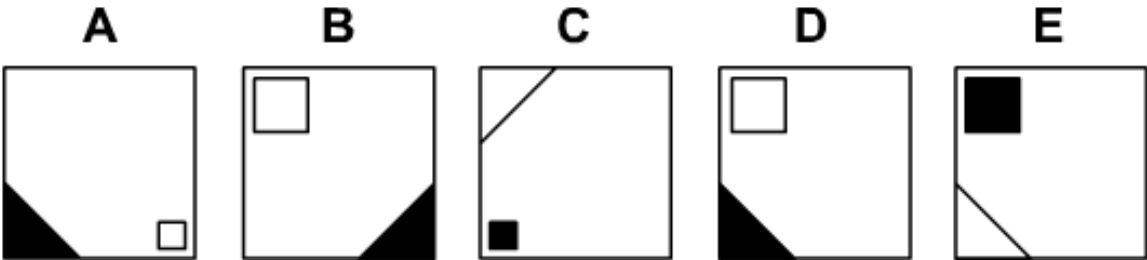
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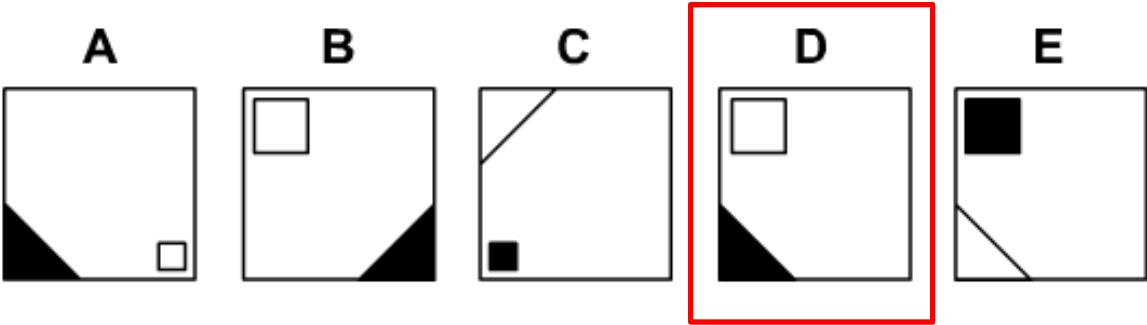
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Example abstract reasoning



Example abstract reasoning



Example

language comprehension tests

Why the interest in top pay?

1. All eyes are on the extremes of the income spectrum at the moment. On the stonkingly rich side of the scale, we have rows about bankers' bonuses and government proposals on top pay. Meanwhile, way down in the church mouse financial bracket, fates are being sealed by crucial votes in Parliament on levels of social security payments.

1. What is the main idea of the passage?

- A. Politicians are finally addressing high earners' pay, but pay for those at the bottom end of the scale needs more attention.
- B. Politicians have long been concerned by the gap between top and low pay
- C. Politicians have been addressing high earners' pay for a long time, but pay for people on low incomes needs more attention.
- D. Politicians are finally addressing the problems of both top and low pay

English, French and German sample texts: sampletests.eu-careers.eu

Translators
competition
only!

Example translation texts

EN

1 For all Europe's contemporary gloom, the continent's leaders yesterday
2 showed that they have a residual ability to stand together - when they
3 really have to. The first-ever EU president, Herman Van Rompuy, was
4 hoping to use this week's brief Brussels get-together to lift sullen
5 spirits, and persuade the club, which has just passed a decade
6 expending every last joule of energy on rewriting its rules, to look
7 outward and forward, and plot a path to a future in which Europe can
8 carry its full measure of clout.
9 Alas, it did not quite pan out that way, but it was hardly going to in
10 the midst of the most serious turbulence yet to befall the continent's
11 currency. The Greek strain of flu in the bond markets threatens to
12 mutate into a Spanish and even an Italian strain, with the potential
13 to finish the euro. National leaders devised only the merest outlines
14 of a remedy, but they at least recognised that the eurozone might
15 well, eventually, stand or fall as one. The outcome, however, was a
16 fuzzy declaration of readiness to take "determined and co-ordinated

Examples for each language available on our [sample test page](#):

http://europa.eu/epso/apply/sample_test/index_en.htm

eu
careers

Example translation texts

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Examples for each language available on our [sample test page](http://europa.eu/epso/apply/sample_test/index_en.htm):

http://europa.eu/epso/apply/sample_test/index_en.htm



Information / contact points working for the EU in your country

<http://europa.eu/epso/doc/trainingandsupportcontacts.pdf>



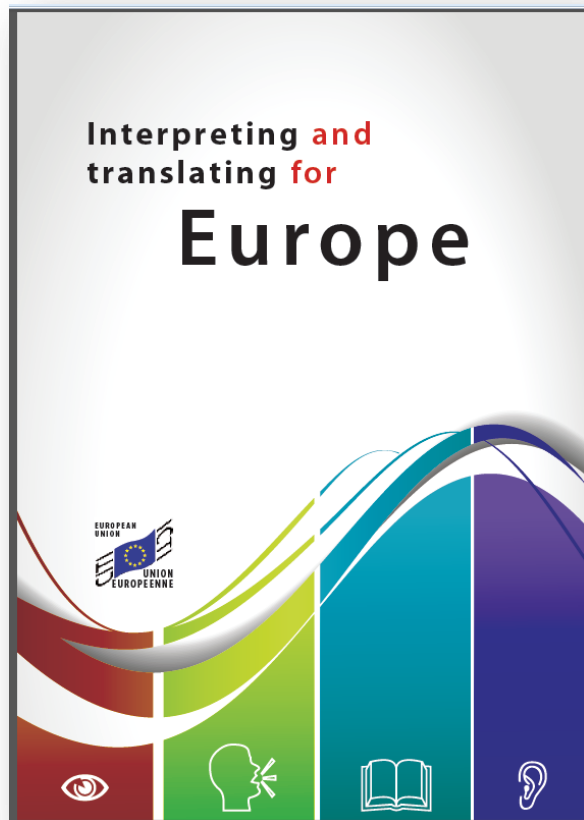
Country	Country contacts
 Belgique / België / Belgium	Permanent Representation of Belgium.
 български / Bulgaria	<p>Council of Ministers - 'Modernisation of the Administration' Directorate Mr. Pavel IVANOV Tel: 00359 2 940 20 53 Email: p.ivanov@government.bg</p> <p>Ministry of Foreign Affairs of Republic of Bulgaria Human Resource Directorate Website: http://www.mfa.bg/bg/pages/145/index.html Email: Human.Resources@mfa.bg</p> <p>Permanent Representation of Bulgaria to the EU Website: http://www.mfa.bg/embassies/belgiumpp/setlang/bg Mail: recruitment@bg-permrep.eu</p>
 Česká republika /	Narodni kontaktni místo / National Focal Point

**MORE INFORMATION
& OTHER POSSIBILITIES
TRANSLATING FOR EUROPE**



Online brochure covering all institutions

Explore links on web site of DG Translation



The image is a screenshot of the DG Translation website. At the top, there is a navigation bar with links for "FAQ", "Legal notice", "Cookies", "Contact", and "Search", along with a language selector set to "English (en)". The main header features the European Commission logo and the word "TRANSLATION" in large blue letters. Below the header, a breadcrumb trail reads "European Commission > DGs > DG Translation > Translating for Europe". On the left side, there is a vertical menu with links for "Home", "Translating for Europe", "Official EU languages", "Multilingualism", "Language legislation", "Translation resources", "Programmes", "Publications", "Jobs & contracts", "About us", and "Contact". The main content area is titled "Translation and the European Union" and contains several paragraphs of text. The first paragraph discusses the EU's multilingualism policy. The second paragraph, under the heading "Translation services", explains the role of the DG Translation. The third paragraph, under the heading "Selective translation", describes the types of documents translated. On the right side, there is a "FAQ" section with two questions: "What kind of texts does DG Translation translate?" and "How are translations produced?". Below the FAQ, there are four large, stylized symbols: a blue ampersand, a red ampersand, a red ampersand, and a blue ampersand.

http://ec.europa.eu/dgs/translation/publications/brochures/interpreting_translating_europe_en.pdf

http://ec.europa.eu/dgs/translation/translating/index_en.htm





TRANSLATION

European Commission > DGs > DG Translation > Translating for Europe

Home

Translating for Europe

Official EU languages

Multilingualism

Language legislation

Translation resources

Programmes

Publications

Jobs & contracts

About us

Contact

Translation and the European Union

The EU policy of communicating in 24 [official languages](#) (multilingualism policy) is unique in the world. All official languages enjoy **equal status**. EU citizens in the 28 member countries can use any of them to communicate with the European institutions, which helps to make the Union more open and more effective.

Translation services

A multilingual organisation like the EU needs high quality translation and relies on professional linguists to keep it running smoothly. The role of the language services in the various EU institutions and bodies is to support and strengthen multilingual communication in Europe and to **help Europeans understand EU policies**.

The Directorate-General for Translation (DG Translation) is the in-house translation service of the European Commission. We work **in all the official languages** of the European Union and, as new countries join, their main languages are added to the number.

Other EU institutions and bodies have their own translation departments, whereas the various agencies, spread around the EU, have a translation centre in Luxembourg to handle their translation work:

- [Council](#)
- [Economic and Social Committee](#)
- [Parliament](#)
- [Court of Auditors](#)
- [Court of Justice](#)
- [Translation centre for the bodies of the EU](#)

Selective translation

Of course, not everything is translated into every official language — far from it. At the Commission, the only documents produced in all 24 official languages are pieces of **legislation and policy documents of major public importance** — accounting for



FAQ

> [What kind of texts does DG Translation translate?](#)

> [How are translations produced?](#)



Students / Graduates

TRAINEESHIPS GENERAL / TRANSLATIONS



Traineeships

Students, graduates, linguists



- Various programs
- Paid internships
- Gain EU experience
- Practical day-to-day work
- Brussels, Luxembourg, elsewhere
- Selection by Institutions (not by EPSO)

Eligibility criteria in general



EU citizenship
+ limited places for NON-EU citizens



Speak at least one official EU language
+ English, French or German



Requirements vary- see individual websites

- **Students**
- **Linguists**
- **Graduates**

Traineeships - students

http://europa.eu/about-eu/working-eu-institutions/students/index_en.htm

Work for the EU | Sitemap | About this site | New on EUROPA | Legal notice | Cookies | Contact | English (en) ▼



European Union

search

» [Advanced search](#)

EUROPA > How the EU works > Work for the EU > Traineeships for students

Home | **How the EU works** ▼ | EU by topic ▼ | EU law ▼ | Life and business in the EU ▼ | Contact the EU ▼ | Publications ▼

How the EU works

Basic information

- ▶ Countries
- ▶ EU symbols
- ▶ EU Nobel Peace Prize
- ▶ Money and the EU
- ▶ Facts and figures
- ▶ European years
- ▶ History
- ▶ EU Presidents

Institutions, bodies and agencies

- ▶ Institutions and bodies
- ▶ Agencies and other EU bodies

Work for and with the EU

- ▼ Work for the EU
 - Traineeships for graduates
 - Traineeships for linguists

Traineeships for students

Traineeships by institution

- [Council of the European Union](#)
- [European Central Bank](#)
- [European Commission \(Joint Research Centre\)](#)
- [European Court of Auditors](#)
- [European Economic and Social Committee](#)
- [European Parliament](#)

Council of the European Union

Third, fourth or fifth year university students

Who can apply: third, fourth or fifth year university students who have to undertake a compulsory training as part of their studies

Duration: 1-5 months

Where: Brussels

- ▶ [More on the Council of the European Union traineeships](#)

A A A | [t](#) [t](#) [t](#) [t](#)

[Share](#)

CONTACT

General information enquiries

Call **00 800 6 7 8 9 10 11**

E-mail your questions

Contact and visit details for institutions, press contacts

Popular links

- [Create your Europass CV online](#)
- [More traineeship programmes in Europe and around the world](#)
- [Careers in the European Institutions](#)

Traineeships - graduates

http://europa.eu/about-eu/working-eu-institutions/traineeships/index_en.htm



europa.eu

European Union

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English (en)



[EUROPA](#) > [About the EU](#) > [Work for the EU](#)

[Home](#) [About the EU](#) [EU by topic](#) [EU law](#) [Life and business in the EU](#) [Contact](#) [Documents and publications](#)

Traineeships for students

PAGE CONTENTS

[Council of the European Union](#)

[European Central Bank](#)

[European Commission \(Joint Research Centre\)](#)

[European Court of Auditors](#)

[European Economic and Social Committee](#)

[European Parliament](#)

Council of the European Union

Third, fourth or fifth year university students

Who can apply: third, fourth or fifth year university students who have to undertake a compulsory training as part of their studies

Duration: 1-5 months

Where: Brussels

[More on the Council of the European Union traineeships](#)

European Central Bank

Students specialising in economics, finance, statistics, business administration, law, human resources or translation

http://ec.europa.eu/stages/home_en

TRAINEESHIPS

English (en)

> Home

Traineeships in the European Commission

Registration closed

for the October 2016 traineeship session

[APPLY OR CHECK STATUS](#)

[Home](#)

[About](#)

[How to Apply](#)

[FAQ](#)

What is in it for you?

A **paid traineeship of 5 months** with the European Commission (or some executive bodies and agencies of the European Institutions like, for instance, the European External Action Service or Executive Agency for Competitiveness and Innovation), starting on either 1st March or 1st October.

You will receive a **monthly grant of approximately €1,120** and reimbursement of travel expenses. Accident and health insurance can also be provided.

Every year, there are about **1,300 places available**.

If you are one of the selected candidates you **get hands-on experience in an international and multicultural environment**. This can be an important enrichment for your further career.

Calendar

OCTOBER 2015-FEBRUARY 2016 Traineeship

TRAINEESHIP: Ongoing

MARCH 2016-JULY 2016 Traineeship

APPLICATIONS: closed

Preselection/Eligibility: October-December 2015

Sending of offers: January-April 2016

TRAINEESHIP: March 2016

OCTOBER 2016-FEBRUARY 2017 Traineeship

APPLICATIONS: closed

Traineeships - linguists

http://europa.eu/about-eu/working-eu-institutions/linguists/index_en.htm



europa.eu

European Union

[Work for the EU](#) | [A-Z Index](#) | [Sitemap](#) | [About this site](#) | [Legal notice](#) | [Cookies](#) | [Contact](#)

English (en)

[EUROPA](#) > [About the EU](#) > [Work for the EU](#)

[Home](#) [About the EU](#) [EU by topic](#) [EU law](#) [Life and business in the EU](#) [Contact](#) [Documents and publications](#)

Traineeships for linguists

PAGE CONTENTS

[Court of Justice of the European Union](#)

[European Central Bank](#)

[European Commission](#)

[European Court of Auditors](#)

[European Parliament](#)

Court of Justice of the European Union

Newly qualified conference interpreters

Who can apply: newly qualified conference interpreters with a diploma in conference interpreting

Duration: 10-12 weeks

Where: Luxembourg

[More on the Court of Justice of the European Union traineeships](#)

European Central Bank

University graduates in economics, finance, statistics, business administration, law, human resources or translation



TRANSLATION

European Commission > DGs > DG Translation > Jobs & contracts > Trainee

- Home
- Translating for Europe
- Translation resources
- Programmes
- Publications
- Jobs & contracts**
 - Staff
 - Contractor
 - Calls for tender
 - Trainee**
 - Candidate countries
- About us
- Contact

Traineeships for translation interns at the European Commission

DG Translation offers a small number of traineeships each year. These last five months and are open to **graduates** looking to gain some professional translation experience within the European institutions. The linguistic and academic requirements are the same as for [permanent translators](#). Regrettably, because of the limited number of places, we cannot take all applicants.

Tasks

Trainees are usually assigned to a translation unit made up of translators with the same mother tongue or main language. As a trainee you do the same work as staff colleagues — translating into your mother tongue* from at least two [official EU languages](#). Your work is revised by experienced senior staff. In some cases you may be assigned to terminology work or to one of DG Translation's administrative units.

Salary

Trainees receive a grant of some € 1,000 per month. [Updated August 2013]

When?

Commission traineeships run for five months from 1 March and 1 October every year.

Basic requirements

You must:



Good luck!





www.eu-careers.eu



Other useful links...



http://europa.eu/about-eu/agencies/index_en.htm

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THE EUROPEAN AFFAIRS JOBSITE

<http://www.eurobrussels.com/>



<http://www.politico.eu/>



<http://jobs.euractiv.com/>

