



STALNO PREDSTAVNIŠTVO REPUBLIKE HRVATSKE PRI ORGANIZACIJI
SJEVERNOATLANTSKOG UGOVORA
PERMANENT DELEGATION OF THE REPUBLIC OF CROATIA TO THE
NORTH ATLANTIC TREATY ORGANIZATION

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Class: 406-03/25-03/1

Number: 521-NATO-25-5

Brussels: 26 February 2025.

CALL FOR TENDERS No...../25

1. GENERAL INFORMATION

1.1 Contracting authority

Name: Permanent Representation of The Republic of Croatia to NATO

Address: Avenue Leopold III, 1110 Brussel, Belgija

Phone number: 02 707 2436

E-mail address: cmnato@mvep.hr

1.2 Contact person

For any additional information please contact Mr. Slavko Juric; e-mail: slavko.juric@mvep.hr

1.3 Total quantity of procurement

Estimated value excluding VAT: 39.000,00 EUR

The specification of the procurement item is visible in the Technical specification form (Annex I). The real value of purchased amount of the item, based on a contract, may be equal or smaller than the amount foreseen in the Financial offer form (Annex II). The estimated expenditure shall not exceed 39.000,00 EUR excluding VAT.

1.4 Tender submission

Submission of an offer implies acceptance of all the terms and conditions set out in this notice.

Bidder shall submit its offer by registered mail and/or by e-mail to cmnato@mvep.hr no later than 10 March 2025 at 10:00. Offers received after the foreseen deadline will not be considered.

The decision will be taken by 20 March 2025.

1.5 Language

Only offers in English and French will be taken into consideration.

1.6 Bid validity period

Offer validity period: 30 days from the deadline for submission of the offer.

2. SUBJECT OF THE CONTRACT

2.1 Protocol vehicle

The contracting authority is announcing a tender for the delivery of a protocol vehicle for the needs of the Permanent Representation of The Republic of Croatia to NATO in Brussels, in single payment.

The subject of this tender is the selection of a business entity with experience in vehicle sales.

3. SELECTION CRITERIA

3.1 Legal capacity

Bidder shall prove that it has the legal capacity and status to perform the contract. In order to do this, bidder shall provide a valid proof of establishment of the business entity (certificate of company registration).

3.2 Offer and Financial Offer

The bidder shall submit a detailed offer by filling in, signing and putting the stamp on the Financial Offer Form (Annex II).

All prices shall be expressed:

- in euros, for a single payment;
- excluding the value added tax (VAT);
- including all costs and expenses directly and indirectly linked to the provision of the vehicle delivery defined by this tender.

The contracting authority will not pay further delivery costs or any other costs that the bidder may incur in the process of implementing the contract.

Offers must include all required in the specification of this Call for Tenders.

4. CRITERIA FOR CONTRACT

The contract will be awarded to the bidder who has submitted the most financially favourable offer.

The criteria to be used for the evaluation of bids: financial cost in relation to technical specification as presented in Technical specification form (Annex I).

5. INVOICE AND PAYMENT

The contractor shall issue one invoice for the delivered vehicle. Payment within the legal deadline.



ANNEX I - TECHNICAL SPECIFICATION OPEN CALL FOR TENDER

PROTOCOL VEHICLE

- length: 4900 – 4950 (cca. mm)
- width: 1850 – 1900 (cca. mm, without exterior mirrors)
- wheelbase: 2900 – 2950 (cca. mm)
- height: 1450 – 1500 (cca. mm)
- petrol engine 145 - 150 kW/197 - 204 ph
- 1950 – 2000 cm³
- metallic paint – black
- automatic gearbox
- 4 doors
- radio/GPS
- exterior mirrors electrically adjustable
- cruise control/pilot assist
- electronic climate control
- alloy wheels
- ABS and other advanced systems
- leather seats/fabric seats
- delivery period: 6 months
- Euro 6

M. Kolm

ANNEX II – FINANCIAL OFFER

IDENTIFICATION OF THE BIDDER:

Name:

Contact person:

Address:

Phone:

E-mail:

Type of offer	Total single coast for For protocol vehicle, TVA excl.
Protocol vehicle	39.000,00 EUR
TOTAL single payment TVA excl.	39.000,00 EUR

Signed (authorised signature) on behalf of the Bidder

Place and date:

Name:

Signature:

Stamp:

