



**THE REPUBLIC OF CROATIA
CENTRAL STATE OFFICE FOR CROATS ABROAD**

According to Article 45 of the Law of state administration („Narodne novine“, No. 66/19, 155/23), Articles 9, 13 30 and 46 of the Law of relations between the Republic of Croatia and Croats abroad („Narodne novine“, No. 124/11 and 16/12), Regulations on funding programs/projects of Croatian Emigrant Organizations in Overseas and European Countries (CLASS: 011-05/24-01/18, REGISTRATION NUMBER: 537-05-02/1-24-1, August 29th, 2024, Regulations below), and regarding the Regulation of internal organization of the Central State Office for Croats Abroad („Narodne novine“, No. 72/24), the Central State Office for Croats Abroad

hereby announces

The Public Tender for Proposals for Croatian Emigrant Organizations in Overseas and European Countries

The Central State Office for Croats Abroad (the Office below) invites Croatian emigrant organizations to apply for funding programs/projects activities which contribute to appeasing public needs and achieving goals and priorities defined by the strategic documents of the Office.

1. AREAS OF PRIORITY

In accordance with this Public Tender, organizations can apply programs/projects in the following areas of priority:

1. Development of Croatian Emigrant Organizations

(investing in organizational development and the stabilization of the organization, supporting the construction of capacities for the purpose of the continuation of activities and practicing its main activity etc.)

2. Culture

(the preservation of Croatian cultural heritage, fostering cultural activities in Croatian, cultural and artistic amateurism of Croatian communities abroad, publishing activities aimed at preserving the Croatian language, culture and identity, TV and radio shows and online portals intended at informing Croatian expatriates etc.)

3. Education and science

(educational and scientific programs/projects aimed at teaching, preserving and nurturing the Croatian language, systematic research regarding Croatian emigration etc.)

4. Sport

(sports manifestations, contests and gatherings of special interest regarding the promotion of sport and sports cooperation etc.)

5. Tourism

(programs/projects and activities of organizations for the purpose of promoting Croatian tourism)

6. Other domains of social activities

(programs/projects and activities of organizations from domains not stated by the domains of priority 1-5 but are of interest regarding the preservation of the national identity and strengthening the bonds between the Homeland and its expatriates)

2. TYPES OF FINANCIAL SUPPORT

The Office will grant financial support as:

- **Institutional support** – support for the development of organizations and activities which provide continuity and stability of organizations of special interest for the Republic of Croatia;
- **Program support** – annual support for programs/projects which incorporate a series of activities with the aim of strengthening the capacities of organizations outside of Croatia and continuously contributing to meeting the public needs of Croatian expatriates;
- **Project support** – for programs/projects aimed at solving certain problems and realization of defined goals within a given time limit, resources and budget;
- **Event organization support**, cultural, educational, sports, commercial, social, humanitarian, tourist, gastronomic etc.;
- **Partnership support** – support for programs/projects carried out by organizations registered outside of the Republic of Croatia in partnership with organizations in the Republic of Croatia;
- **Co-funding projects granted support from other sources** – support for the programs/projects which organizations implement with the funds provided from other sources.

The total worth of the Public Tender is **1.200.000,00 euros**.

The minimal sum acceptable in applications eligible for granting per project is **1.000,00 euros** while the **maximum** grant sums up to **50.000,00 euros** per project.

The same organization may submit up to two applications for this Public Tender.

3. ELIGIBLE APPLICANTS

Eligible applicants are organizations committed to conducting activities which are the subject of funding, and which promote values and goals not in contrast with the Constitution and laws of the Republic of Croatia or legislature of the country of origin and are registered in the register or corresponding records of organizations in the country of origin and have a legal personality.

4. TERMS FOR APPLYING

Criteria enabling Croatian emigrant organizations to apply for this Public Tender include the following:

- Registration in the register or corresponding records of organizations in the country of origin in accordance to its legislature or other register and being active for at least a year by the date of publishing the Public Tender;
- Being committed to carrying out activities eligible for funding and which promote values and goals not in contradiction with the Constitution and legislature of the Republic of Croatia or the legal order of the state of origin according to its statute (or another core or founding memorandum of the organization)
- The authorized representative of the organization not being prosecuted or having been sentenced for a criminal offence;
- Fulfillment of obligations prescribed by any previous financial support agreements concluded with the Office.

5. CONTENT OF AN APPLICATION

The application must contain the following obligatory documents:

1. Filled-out program/project application forms:
 - 1.1. Program/project description form
 - 1.2. Program/project budget form
 - 1.3. A CV form filled out by the program/project manager,
 - 1.4. A partnership statement, submitted only if applicable,
2. Proof of registration of the organization – a statement from a register or corresponding **records** of organizations in the country of origin; the aforementioned must provide insight into organization activities and proof of the organization being existent for at least a year by the date of publishing the Public Tender, - thus not established after September 2nd, 2023.
3. A copy of a valid statute, rulebook or another founding memorandum of the organization (required only if the organization activity isn't evident from the proof of registration of the organization in the country of origin, stated in point 2.),

4. A certificate of no ongoing criminal proceedings against the authorized representative of the organization issued by the court or a confirmation that the aforementioned person had not been convicted of a criminal offence (original or a certified copy),

Received applications with all accompanying documentation will not be returned to the applicants.

6. THE MEANS OF APPLICATION SUBMISSION AND DEADLINE

The application documentation is either delivered by registered mail to an address of a corresponding embassy or e-mail or by personal delivery in a corresponding embassy (a List of Croatian embassies in overseas and European countries alongside their corresponding e-mail addresses and websites is provided below).

Program/project applications are submitted **exclusively in Croatian** by filling out the prescribed forms available at the websites of the Office <https://hrvatijzvanrh.gov.hr/>, the Ministry of Foreign and European Affairs (the Ministry below) and the corresponding embassies.

Instructions containing more detailed information on the application documentation and means of its submission can be found in the attachment of the Public Tender.

The end date for application submission is 30 days after publishing this Public Tender on the websites of the Central State Office for Croats Abroad, the Ministry of Foreign and European Affairs of the Republic of Croatia and the corresponding embassies or October 2nd, 2024.

Applications submitted past the deadline, incomplete applications or applications in other ways not in accordance with the terms of this Public Tender and Regulations on funding programs/projects of Croatian Emigrant Organizations in Overseas and European Countries will not be considered for financial support.

7. THE APPLICATION SELECTION PROCESS AND THE CRITERIA FOR EVALUATION

After the deadline for the application submission, the application assessment process of the abovementioned formal requirements begins and is held in accordance with the Regulations. After that, eligible applications are forwarded into further procedure, i.e. professional evaluation of the Office Committee.

The Office Committee considers and evaluates the applications meeting the formal requirements of the Public Tender adhering to the following criteria:

- The program's/project's impact on catering to general and public needs of the Croatian emigrant community,
- The program's/project's impact on strengthening the bonds between Croatian emigrant communities and their bond with the Republic of Croatia
- Impact on users and the community as well as feasibility and sustainability of the program/project,
- Institutional capability, expertise and capacities for the implementation of the program/project.

Considering the Office Committee's suggestion, the final decision on granting funds is commissioned by the state secretary.

8. DEADLINE AND MEANS OF ANNOUNCING THE GRANT RECIPIENTS

After determining the grant recipients, the Office, the Ministry and the corresponding embassies announce the decision on their respective websites alongside the information on organizations, programs/projects and the amount of granted support.

An authorized representative of the organization consents and agrees to collecting, processing and making personal information public by submitting the application for the Public Tender.

Along with all the organizations granted financial support on the basis of the decision, the state secretary or an authorized individual will sign a financial support agreement no later than 30 days from the announcement of the grant recipients.

The process of arranging financial agreements and terms related to financial support agreements from public sources will be regulated on the basis of positive regulations of the Republic of Croatia and the Office.

9. ADDITIONAL INFORMATION

The Public Tender for Proposals for Croatian Emigrant Organizations in Overseas and European Countries for 2024 is conducted in accordance with the Regulations on funding programs/projects of Croatian Emigrant Organizations in Overseas and European Countries (CLASS: 011-05/24-01/18, REGISTRATION NUMBER: 537-05-02/1-24-1, August 29th, 2024, <https://hrvatiizvanrh.gov.hr/programi-i-projekti/programi-za-hrvatsko-iseljenistvo/803>).

By signing the program/project application form, an authorized representative of the organization vouches for the accuracy of information and submitted documentation and agrees to be held materially and criminally liable.

All questions regarding this Public Tender can be submitted by e-mail by the end of the period designated for application submission at: iseljenistvo-projekti@hrvatiizvanrh.hr or by contacting the following phone numbers: +385 (1) 6444 692, 6444 699.

CLASS: 015-09/24-01/224

REGISTRATION NUMBER: 537-05-02/1-24-2

Zagreb, September 2nd, 2024

THE STATE SECRETARY

Zvonko Milas

LIST OF EMBASSIES OF THE REPUBLIC OF CROATIA IN OVERSEAS AND EUROPEAN COUNTRIES

- The Embassy of the Republic of Croatia in the Argentine Republic (covers the Republic of Paraguay and the Oriental Republic of Uruguay)
croemb.ar@mvep.hr
<https://mvep.gov.hr/ar>
- The Embassy of the Republic of Croatia in Australia (covers New Zealand),
croemb.canberra@mvep.hr
<https://mvep.gov.hr/au>
- The Embassy of the Republic of Croatia in the Republic of Austria,
croemb.bec@mvep.hr
<https://mvep.gov.hr/at>
- The Embassy of the Republic of Croatia in the Kingdom of Belgium (covers the Grand Duchy of Luxembourg),
crobrux@mvep.hr
<https://mvep.gov.hr/be>
- The Embassy of the Republic of Croatia in the Federal Republic of Brazil (covers the Republic of Colombia, the Bolivarian Republic of Venezuela and the Republic of Trinidad and Tobago),
croemb.brasilia@mvep.hr
<https://mvep.gov.hr/br>
- The Embassy of the Republic of Croatia in the Republic of Chile (covers the Plurinational State of Bolivia, the Republic of Ecuador and the Republic of Peru),
croemb.santiago@mvep.hr

- <http://mvep.gov.hr/cl>
The Embassy of the Republic of Croatia in Ireland,
croemb.dublin@mvep.hr
<https://mvep.gov.hr/ie>
- The Embassy of the Republic of Croatia in the Kingdom of Denmark (covers Iceland),
denmark@mvep.hr
<https://mvep.gov.hr/dk>
- The Embassy of the Republic of Croatia in the Republic of France,
vrhpariz@mvep.hr
<https://mvep.gov.hr/fr>
- The Embassy of the Republic of Croatia in the Republic of Italy,
vrhrim@mvep.hr
<https://mvep.gov.hr/it>
- The Embassy of the Republic of Croatia in the Republic of South Africa,
croemb.pretoria@mvep.hr
<https://mvep.gov.hr/za>
- The Embassy of the Republic of Croatia in Canada,
vrhotta@mvep.hr
<https://mvep.gov.hr/ca>
- The Embassy of the Republic of Croatia in the Kingdom of the Netherlands,
vrhhaag@mvep.hr
<https://mvep.gov.hr/nl>
- The Embassy of the Republic of Croatia in the Kingdom of Norway,
croemb.oslo@mvep.hr
<https://mvep.gov.hr/no>
- The Embassy of the Republic of Croatia in the Federal Republic of Germany,
berlin@mvep.hr
<https://mvep.gov.hr/de>
- The Embassy of the Republic of Croatia in the United States of America (covers the United Mexican States)
washington@mvep.hr
<https://mvep.gov.hr/us>
- The Embassy of the Republic of Croatia in the Kingdom of Sweden,
vrhstock@mvep.hr
<https://mvep.gov.hr/se>
- The Embassy of the Republic of Croatia in the Swiss Confederation,
vrhbern@mvep.hr
<https://mvep.gov.hr/ch>
- The Embassy of the Republic of Croatia in the United Kingdom of Great Britain and Northern Ireland,
vrhlon@mvep.hr
<https://mvep.gov.hr/uk>