

Post Vacancy – Job description

- **Reference number:** **2024 -03** (to be quoted in all your communications)
- **Office location:** Jerusalem, PALESTINE (Country Office)
- **Geographic coverage:** PALESTINE
- **Position:** Short Term Technical Assistant – Country TA
12 months contract
- **Deadline for application:** 11 March 2024
- **Start date:** 01 June 2024

Job Description:

In order to facilitate and to maximize the impact of the humanitarian operations financed by the European Union and of the EU Civil Protection activities in Palestine, the short-term expert will be appointed as Short-term Technical Assistant (TA), by the European Commission's Directorate General for European Civil Protection and Humanitarian Aid Operations (DG ECHO). The short-term expert will be part of DG ECHO's Country office in Palestine and will reinforce the DG ECHO field office in Jerusalem in response to the crisis.

Following the escalation of hostilities on 7 October, the humanitarian needs in the occupied Palestinian territories have increased dramatically, affecting over 3 million people. In response, DG ECHO has effectively quadrupled its humanitarian assistance in 2023 to over EUR 100 million. The initial allocation for Palestine in 2024 is EUR 125 M.

The situation in Gaza steadily worsened since October and Egypt has become the only entry point for humanitarian assistance into Gaza. The massive scaling up of the humanitarian operations in Palestine is expected to remain a priority for a considerable time. Most interventions are focused on Protection, health, Basic Needs, Water & Sanitation, as well as coordination and advocacy. The Short-term expert is expected to assess and analyze the humanitarian situation, the operating environment and the potential strategies for an appropriate response. S/he is also expected to ensure the monitoring of all DG ECHO funded operations and the coherence of the actions with DG ECHO's policies and practices in the framework of multi-sectoral response operations including in the domains of protection, health and cash.

S/he will be required to carry out regular missions to identify and assess humanitarian needs and to monitor programs in the area of assignment. S/he will work closely with Thematic Experts of DG ECHO's Regional Offices, to ensure coherence of the actions with DG ECHO's policies and practices, and work in close coordination with other relevant stakeholders, including the EU Delegations and partners.

The experts' tasks can be grouped under three categories: 1) analysis of the humanitarian situation in view of advising DG ECHO on its operational strategy; 2) management of the project portfolio at all stages of the project cycle, 3) humanitarian advocacy and dialogue with key stakeholders including development partners.

At the request of DG ECHO Headquarters, the expert may also be called upon to carry out missions linked to his specific responsibilities to other regions or to Brussels and should be prepared to react to a current or evolving crisis in any other region in the world.

Place of assignment:

This short-term expert (**regarded as expatriate without his/her family**) will be based in the Jerusalem's office which comprised the Head of Office (HoO), 1 Technical Assistant (TA), and 5 national staff. Attached to the ECHO office in Jerusalem, there is also a hub located in the North Africa multi-country office, based in Cairo, Egypt.

Qualification requirements and assets:

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DG ECHO's recruitment policy aims at respecting diversity, creating an inclusive working environment, maintaining gender balance. We apply a zero-tolerance policy on discrimination.

DG ECHO encourages recruitment of qualified women. Therefore, female candidates are strongly encouraged to apply and at equal merit between two final candidates, female candidates will be given priority.

General DG ECHO language requirements: mastering English or French as the mandatory first language. The second language must be different from the first language and must be one of the languages used in the humanitarian aid sector, namely French, English, Spanish, Arabic or Russian.

Requirements for the post:

- At least 3 years of professional experience in humanitarian aid with a minimum of 2 years' relevant experience in the area of expertise outside the European Union and other industrialized countries, other than the applicant's country of origin.
- At least 3 years of experience in management of multi-sectoral (humanitarian aid programmes).
- Experience in Project management and project monitoring
- Experience in protection programs
- Team player skills and cooperation
- For the present position, an excellent command of English is compulsory (C1 level)

Assets:

- Experience in the Middle East/Palestine
- Previous experience with ECHO or another donor at field level
- Knowledge of Arabic

Application

Interested candidates must send their application to echo-experts-jobs@ec.europa.eu

Subject of the message: 2024-03 – Short-term Country TA, Jerusalem, PALESTINE

With the following information:

- *First Name:*
- *Surname:*
- *E- mail:*
- *Phone number(s):*
- *ID application number (DG ECHO database "Individual Experts Online"):*
- *Available from (dd/mm/yyyy):*

Documents to be attached: *Curriculum Vitae and Motivation Letter (in English)*

By sending your email with the requested personal details and documentation, you explicitly provide your consent for the processing of your personal data for recruitment-related purposes.

Only candidates registered in DG ECHO Field Staff Management (FSM) database can apply

<https://webgate.ec.europa.eu/echo/fsm/>

- Only shortlisted candidates will be contacted by DG ECHO.

For information related to Data Protection and the processing of personal data for recruitment-related purposes, please consult the Specific [Privacy Statement](#).

For any IT issues related to the update of your CV in the Field Staff Management (FSM), please do contact ECHO-DEV-FSM@ec.europa.eu

Deadline for sending application: 11/03/2024.